

RECORD SEARCH FOR MESA COUNTY COMBINED COURT

125 N Spruce, Grand Junction, CO 81501
 PO Box 20,000-5030, Grand Junction, CO 81502
 Telephone (970) 257-3640

Requests for information can either be made in person or through the US Mail. The court does not accept phone call, faxed, or emailed requests. A non-refundable fee of **\$5.00 per name** is required at time of the request. An additional \$10.00 will be charged if the file has to be retrieved from offsite storage. Depending on the complexity of your request, an hourly rate of \$30.00 per hour may be assessed and processing time could take up to 3 weeks.

Payment is required in advance of beginning work. Due to confidentiality policies, when you submit a request for research and/or copies for a case you are involved in, you must include a copy of a valid picture ID or a notarized statement. If at least one of these is not provided, full access to the case might not be possible and certain documents may be withheld.

INFORMATION ABOUT THE PARTY(S) YOU WOULD LIKE RESEARCHED		
Name of party(s): (list all names used)		
Date of Birth:	Filing Date or Year:	Case Number (if known):
Date of Death:		
Case type	<input type="checkbox"/> Misdemeanor <input type="checkbox"/> Traffic <input type="checkbox"/> Felony <input type="checkbox"/> Probate <input type="checkbox"/> Domestic <input type="checkbox"/> Civil <input type="checkbox"/> Other	
Your request : <input type="checkbox"/> Entire File <input type="checkbox"/> Specific Documents	Do documents need to be Certified ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Special Instructions:
INFORMATION ABOUT YOU		
Name/agency Requesting Information		
Mailing Address		
Daytime Contact Phone Number		

PAYMENT INFORMATION

DATE OF REQUEST: _____

Payment can be made with cash, money order, certified funds, or checks. Make payable to Mesa County Combined Court.		Payment can also be made with a credit card. <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover
Search Fee	\$5.00 per case	Credit Card Number:
Copy Fee	\$.75 per page for filed papers \$.25 per page for printed copies from CMS	
Certification	\$20.00 per document	Expiration date:
Offsite File Retrieval	\$10.00 (in addition to search fee)	Name on card (please print):
Extensive Research	\$30.00 per hour (no charge for 1 st hour)	

GENERAL INFORMATION REGARDING RECORD SEARCH INFORMATION

Cases older than 1977 could be stored at the Colorado State Archives. The Research Clerk will provide you with archives contact information along with details you will need for location of the file. You must then contact the Archives directly for information from these files. Unless a **SPECIFIC YEAR** is requested, our computer will provide records from 1989 to present. You must use one form for each search. **Only** Mesa County Court and District Court cases will be searched. If you need records for any other county or for Municipal Court, you will need to contact those agencies directly.